



SWISS TCM UNI
瑞士中医药大学

Study and Examination Regulations

This regulation is based on the document "Statutes".

(For better readability, gender-neutral repetitions have been avoided. The masculine form generally applies to the feminine as well.)



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This Study and Examination Regulations constitute the binding general legal and procedural framework applicable university-wide for studies at SWISS TCM UNI (STU). It regulates in particular the rights and obligations of students, study-related status decisions, and the university-wide appeals procedures.

Detailed regulations on admission, examinations, and recognition of external academic achievements are contained in the respective relevant regulations and ordinances, to which this regulation expressly refers.

I. General Provisions

§1 Purpose and Function

¹ This regulation establishes the university-wide principles for studies, study status, appeals, as well as equal opportunities and ombuds services.

² It serves as an overarching and reference regulation for the following relevant regulations and ordinances:

- a) Teaching Regulations
- b) Examination Ordinance
- c) Admission Regulations and Procedure
- d) Regulations for the Recognition of Academic Achievements

³ To the extent the regulations and ordinances listed in paragraph 2 contain differing or supplementary provisions, those take precedence.

§2 Scope

¹ This regulation applies to all students of STU in the Bachelor's, Master's, Doctorate, and PhD programs.

² It applies to all study-related decisions with legal consequences for the study status of students.

§3 Legal Bases

¹ Statutes of the STU.

² Federal Act on the Funding and Coordination of the Higher Education Sector (HFKG).

³ Accreditation standards of the Swiss Accreditation Council as well as ESG 2015.

⁴ National Qualifications Framework for the Swiss Higher Education Area (nqf.ch-HS).

§4 Principles

¹ STU upholds the principles of legal equality, transparency, proportionality, and traceability.

² Study-related decisions are issued and justified in writing.

³ Personality rights as well as data protection requirements are respected.

II. Study Status

§5 Study Status

¹ Students can hold the following study statuses:

- a) enrolled
- b) on leave
- c) de-registered

² Details regarding enrollment, leave of absence, and de-registration are regulated by the Admission Regulations and Procedure.

§6 Exclusion from Studies

¹ Definitive exclusion from studies constitutes a study-related status decision.

² The requirements and procedures are governed by the relevant provisions of the Admission Regulations and the Examination Ordinance.

III. Reference to Special Regulations

§7 Admission to Studies

¹ The requirements, procedures, and competences for admission to studies are regulated in the Admission Regulations and Procedure.

² This includes special admission procedures (e.g., sur dossier).

§8 Examinations and Performance Assessments

¹ Conduct, assessment, review, repetition, as well as sanctions for irregularities are governed by the Examination Ordinance.

² This regulation does not regulate examination details.

§9 Recognition of External Academic Achievements

¹ The recognition and crediting of external or outside academic achievements are governed by the Regulations for the Recognition of Academic Achievements.

² There is no legal entitlement to recognition; the right to appeal according to Section IV remains reserved.

IV. Appeals

§10 General Principle

¹ Appeals may be lodged against study-related decisions of STU, provided no exclusion exists according to the relevant regulations or ordinances.

² The appeals procedure is regulated uniformly university-wide.

§11 Competence

¹ The Appeals Commission is the competent appeals instance for appeals against:

- a) Admission decisions,
- b) Decisions regarding the recognition of external academic achievements,
- c) Assessments of academic achievements,
- d) Decisions regarding exclusion from studies.

§12 Deadline and Form

¹ Appeals must be submitted in writing, justified, dated, and signed within 30 days of the decision being issued.

² Submission can be made by post or electronically (by email); for electronic submission, a scanned handwritten signature is sufficient.

§13 Decision

¹ The Appeals Commission examines the appeal and decides conclusively, subject to superior legal appeals.

§14 Recusal

Members of the Appeals Commission who were previously involved in an advisory, mediating, or other capacity in the same matter must recuse themselves in the appeal procedure.

V. Equal Opportunities and Ombuds Office

§15 Equal Opportunities Officer / Ombuds Office

¹ The Equal Opportunities Officer appointed by the University Management is available to members of STU as an independent advisory and ombuds office.

² The activities are subject to official confidentiality.

³ Further details are provided by the Equal Opportunities Regulations and the Regulations for Protection against Discrimination and Sexual Harassment.

VI. Final Provisions

§16 Entry into Force

¹ These Study and Examination Regulations were adopted by the Senate on 28.03.2025.

² They were approved by the University Council on 31.03.2025.

³ The regulation enters into force on 1 April 2025.

§17 Transitional and Repeal Provisions

¹ These Study and Examination Regulations supplement the existing regulations and ordinances, namely the Teaching Regulations, the Examination Ordinance, the Admission Regulations, and the Regulations for the Recognition of Academic Achievements.

² Existing provisions remain in force insofar as they do not contradict this regulation.

³ Previous university-wide regulations concerning study-related status decisions and appeals are repealed or replaced by reference upon the entry into force of this regulation.

⁴ The specific provisions of the aforementioned regulations and ordinances remain unaffected.