



Swiss TCM Uni
瑞士中医药大学

Study programs

- Doctor of Science in TCM
- PhD in TCM

This document is based on the study regulations of the bachelor, master/master+ and Doctor of Science programs TCM.

(For simplicity, the masculine form is used throughout the text; the feminine form is included in each case).



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I. General regulations

§1 Aim and form

¹ SWISS TCM UNI offers two programs ("tracks") at the third level of study for students interested in a doctorate who meet the admission requirements. On the one hand, there is the clinically oriented diploma program "Doctor of Science in TCM", in which the students acquire specialist competence for a medical practice in medical care. On the other hand, there is the scientifically oriented path, in which demanding research work in the field of TCM basic and clinical research has to be done, and which is completed with the title "PhD in TCM".

² PhD students at SWISS TCM UNI work at the interface of teaching and research. The core of the PhD is the acquisition of scientific competence through a personal and original contribution to research. The acquisition of professional, methodological and transversal knowledge and competences as well as scientific socialization and networking are central objectives of the doctorate.

³ Interdisciplinary work is to be promoted within the framework of the doctorate across institutional structures. This applies both between several universities (inter-university) and between several departments of one university (inter-institutional). SWISS TCM UNI is engaged in corresponding programs and activities that harmonize with its own strategy and planning.

⁴ The independent doctorate is the classical form of the doctorate and allows the time available to be organized to a high degree of individuality. It therefore requires a particularly high degree of independence and self-motivation.

§2 Indicative, maximum period of study and enrolment

¹ The duration of the doctorate is 3 to 5 years. The doctoral period may not exceed 6 years without good cause and corresponding approval by the doctoral committee, whereby the start of employment as a doctoral student or the date of registration as well as the date of registration for the doctoral degree are decisive as cut-off days.

² During the course of study, the doctoral student must be enrolled at SWISS TCM UNI without interruption.

§3 Subject of the doctorate

3.1 Structure of the doctoral programs

¹ The structure of the Doctor of Science in TCM and PhD in TCM programs is described below.

Doctor in TCM: ("Continuing Medical Education")	PhD in TCM: (TCM basic and clinical research).
Specialized modules (20 ECTS) Clinical practice Possibly limited research (publications) "Small" dissertation (analogous to Dr. med.) Specialized exams	Subject examinations Subject modules (35 ECTS) Independent research work (dissertation) Possibly limited clinical practice activities Further scientific activities Doctoral colloquium (defense of dissertation)



² The doctoral student must continue his/her education in his/her chosen field of specialization by attending compulsory and elective modules, which are specified individually in the doctoral agreement. Through these, at least 20 ECTS credits (Doctor of Science in TCM) or at least 35 ECTS (PhD in TCM) must be obtained.

³ During the entire study program, the doctoral student must submit certificates once a year for all completed courses, seminars, the clinical section, scientific activities and publications, as well as previous work for the dissertation. These certificates must be submitted to the doctoral committee and approved by the doctoral supervisor.

3.2 Subject of the degree program

The subject to which the dissertation belongs is considered the major. The major subject may be chosen from:

¹ Human Science

² Health Culture

³ History and literature

⁴ Tuina acupuncture

⁵ Acupuncture

⁶ Medicines

⁷ Internal Medicine

⁸ Gynecology

⁹ Yangshen and Rehabilitation

3.3 Language choice of the dissertation

Dissertation languages are the national languages of Switzerland, English or Chinese (according to "Study Regulations in the Bachelor Master+ DSc and PhD Programs" §1.5 Language of Training). The language choice made at the beginning must be maintained for the entire dissertation.

§4 Admission requirements

4.1 Prerequisite for admission to the study program

Admission to the degree program requires:

¹ Before starting the doctoral thesis, the consent of a doctoral supervisor must be obtained. For this purpose, the "Doctoral Agreement for the Preparation of a Doctoral Thesis at SWISS TCM UNI" must be signed. The thesis supervisor must either be the head of the department or a professor with a doctoral authorization at SWISS TCM UNI.

² The student holds a university Master's degree in a field of study relevant to the doctoral subject, or

³ The student has a degree from a Swiss university or college or a foreign diploma equivalent to a Swiss university or college and more than 6 years of practical experience.

⁴ There is no entitlement to admission.



⁵ The university management decides on admission to the study program on a case-by-case basis.

4.2 Documents for admission to the study program

A complete application must include the following documents in addition to the application form:

¹ complete proof of previous educational background with relevant identification documents (original or officially certified copy)

² a passport photograph

³ proof of payment of the application fee

⁴ a current extract from the criminal record or an equivalent document

⁵ a medical certificate (see document Medical Certificate - Template)

⁶ a personal assessment of job-related skills and job motivation

⁷ other documents requested in individual cases.

⁸ Further information can be found in the admission regulations of SWISS TCM UNI, §3.2 Documents.

§5 Supervision of the dissertation

¹ The doctoral student works closely with the Head of Department and the Doctoral Committee, who guide, supervise and evaluate the thesis.

² The doctoral supervisor sits on the doctoral committee.

5.1 Requirements for the doctoral supervisor

¹ As a rule, the doctoral supervisor should have the right to award a doctorate at SWISS TCM UNI or acquire the right to award a doctorate before the doctoral student is admitted.

² The doctoral supervisor can also be from outside SWISS TCM UNI or from another university:

^{2.1} Active and retired professors.

^{2.2} Private lecturers

³ In individual cases, academic staff members may also be doctoral supervisors. If a person from this group has been accepted as a habilitation candidate or has not (yet) been accepted as a habilitation candidate, he/she may apply for a promotion authorization, on which the university management decides individually. The application for such exclusion cases must be submitted to the university management. The application must be accompanied by the following:

^{3.1} proof that the person is a full-time employee

^{3.2} a confirmation issued by the head of the relevant department that the person has been assigned the independent performance of duties in research and teaching

^{3.3} proof that the person has been teaching independently for at least 1 year at a university in the subject of the examination

^{3.4} a proof that he/she has been accepted as a post-doctoral lecturer or

^{3.5} if not yet accepted as a habilitation candidate, a good justification for a possible waiver by SWISS TCM UNI of the acceptance as a habilitation candidate



^{3.6} for part-time habilitants: additional separate justification of the special qualification and the ability to make an exception.

⁴ Further information can be found in the document "Regulations on the Granting and Withdrawal of the Right to Award a Doctorate by Professors of SWISS TCM UNI".

5.2 Supervision by the doctoral supervisor

¹ During the first semester, the doctoral student will be assigned a doctoral supervisor for a corresponding doctoral program for the dissertation.

² The composition of the doctoral program must be coordinated and approved between the doctoral supervisor and the doctoral student.

³ The doctoral student shall receive specialist supervision in regular meetings. The doctoral supervisor receives regular feedback from the doctoral candidate on the quality and progress of the scientific work.

⁴ If there are disagreements between the doctoral candidate and the doctoral supervisor, the PhD Committee will be involved as a mediating body.

5.3 Discussion between the doctoral student and the doctoral supervisor

¹ The doctoral student's educational and research goals are formulated for 1 year at a time, discussed annually, and readjusted. In addition, the doctoral student is entitled to regular meetings with the doctoral supervisor in which the progress of the dissertation and any problems are discussed.

² In addition, the doctoral supervisor and the doctoral student meet a total of three times during the program. The first meeting takes place six months after the start of the study program, and thereafter the meetings take place after every 1 year.

³ At the annual meetings with the doctoral supervisor, the following topics, among others, are discussed with the doctoral student:

^{3.1} Agreements on goals for the next assessment period.

^{3.2} Teaching and clinical section

^{3.3} Scientific activities

^{3.4} Dissertation

^{3.5} Equality and family issues.

⁴ The last meeting between the doctoral student and the doctoral supervisor is also the final meeting before the submission of the dissertation.

§6 Doctoral Agreement for the Preparation of a Doctoral Thesis

6.1 Framework and Objectives of the Doctoral Agreement

¹ In the doctoral agreement, the framework conditions (form and duration of the doctorate, training, research and supervision objectives), clinical section, as well as the targeted scientific achievements (scientific activities and publications) are defined for the optimal support of the doctoral students. The doctorate agreement contains the necessary details that must be included in every doctoral agreement.



² Beyond individual supervision, formal educational objectives support the doctoral student's professional competence and research and publication activities. Doctoral supervisors are free to credit such educational achievements as part of the studies in the program at SWISS TCM UNI.

³ Doctoral students are expected to document the results of their dissertation project in writing on an ongoing basis with the support of the doctoral supervisor, to present it at national and international professional congresses and to prepare it for publication in professional journals or monographs. In the case of cooperations, the dissertation must be taken into account as an independent scientific achievement of the doctoral student.

⁴ The doctoral agreement may be adapted to the scientific work over time. The aforementioned agreement is like an aid and orientation instrument with the help of which the doctoral level can be achieved in the best possible way.

6.2 Deadline and approval of the doctoral agreement

¹ The doctoral student shall submit a doctoral agreement including the doctoral program to the doctoral supervisor no later than 6 months after the start of studies. The doctoral agreement must be signed by the doctoral supervisor and submitted to the Rector of SWISS TCM UNI.

² If the doctoral committee considers the doctoral program mentioned in paragraph 1 as "insufficient", the doctoral student must revise the doctoral program within a period of 3 months and resubmit it to the doctoral committee.

³ Further details can be found in the template "Doctoral Agreement for the Preparation of a Doctoral Thesis".

§7 Course, Clinical Section, Publications and Scientific Activity

7.1 Course and compulsory readings

¹ Each doctoral student works out an individual doctoral program together with the dissertation supervisor, which is part of the doctoral agreement. The acquisition of ECTS credits is determined by the respective course in the doctoral program (see also point 3.1 Structure of the doctoral programs).

² In the Doctor of Science in TCM program, at least 20 ECTS credits must be acquired, of which at least two-thirds must be from the technical-methodological training.

³ In the PhD in TCM program, natural science modules amounting to at least 35 ECTS credits must be completed.

⁴ ECTS credits can be acquired both through courses offered by SWISS TCM UNI and through external courses. If the latter is the case, this must be recorded as part of the doctoral program in a doctoral agreement, which must be approved by the doctoral committee.

⁵ ECTS credits that are acquired alongside the doctoral program and are equivalent to it can be credited to a maximum of one third of the minimum number of points for modules of the doctoral program if a corresponding application is made for this. Exceptions for the crediting can be cooperation agreements with other universities.

⁶ The doctoral supervisor checks whether the acquired credits are identical to the credit requirements of the doctoral program and fulfil all requirements of SWISS TCM UNI.



⁷ Based on various compulsory readings, the doctoral student must prepare a report of approximately 4000 words.

7.2 Clinical Section

The doctoral student has to participate in clinical research work, summarize case studies and evaluate that work. These papers will be evaluated by the doctoral supervisor.

7.3 Writing and publication of publications

During the program, the doctoral student is required to write at least 2 papers and publish at least 1 paper in a professional journal.

7.4 Scientific activities

The doctoral student must actively participate in scientific seminars or congresses and contribute to scientific reports. Independently written scientific reports may be combined with the student's own dissertation.

II Dissertation

§8 Requirements for the dissertation

¹ The topic and the structure of the dissertation must comply with general university standards. The dissertation shall make an independent, comprehensive and careful research contribution to a topic not previously dealt with or a convincing correction of the results of a topic already dealt with.

² The dissertation is a scientific research work written by the doctoral student without any help from third parties during the course of study and demonstrates that the doctoral student is both able to work scientifically and has sufficient knowledge in the relevant subject area.

³ In the dissertation, the scientific achievement, the results and the doctoral student's own contribution must be clearly evident. The argumentation and methodology follow the horizon of the current state of research. Citations as well as content-related adoptions are to be marked as such with precise references.

§9 Permissible formats of the dissertation

¹ The dissertation consists of a monograph as well as a general introduction and a discussion. It may contain a collection of published papers or papers accepted for publication. Excluded are works that have already been submitted for the acquisition of an academic degree.

² At least one publication must be an article with first authorship in an international scientific journal.

³ If a dissertation is built on the basis of a master's thesis, both the master's thesis and the dissertation must be submitted as independent and self-contained works. Both the master's thesis and the dissertation must comply with all regulations.

⁴ Further information can be found in the document "Regulations on the Forms of Dissertations of SWISS TCM UNI".



§10 Condition for submission of the dissertation

¹ The dissertation must be started and completed at SWISS TCM UNI.

² If a dissertation is started at SWISS TCM UNI but not completed there, the doctoral student can only submit the dissertation to SWISS TCM UNI if an application for this has been submitted to a department head of SWISS TCM UNI and the following conditions have been met:

^{2.1} The institution in which the doctoral student completes his/her dissertation must confirm in writing to SWISS TCM UNI that the orderly completion and publication of the dissertation is guaranteed.

^{2.2} The institution must confirm in writing to SWISS TCM UNI that the members of the doctoral committee will have access to supervise the research work.

^{2.3} Likewise, it must be confirmed in writing that the dissertation supervisor has the opportunity to effectively supervise the doctoral student.

III Doctoral Degree

§11 Dissertation

11.1 Submission of the dissertation

¹ The student must submit a written application for the assessment of the dissertation to SWISS TCM UNI. The application deadlines set by SWISS TCM UNI must be strictly adhered to. Late or incomplete applications cannot be considered.

² The application for the assessment of the dissertation must be accompanied by the following documents:

^{2.1} the doctoral application form signed by the doctoral supervisor

^{2.2} the expert opinions sealed in an envelope

^{2.3} a printout of the dissertation

^{2.4} a proof of the ECTS credits acquired by the doctoral student according to the doctoral agreement

^{2.5} a written and signed declaration of the following wording: "I declare that I have written the dissertation only with the help indicated therein and have not submitted it to any other college or university." In the case of a cotutelle, the declaration reads: "I declare that I have written the dissertation only with the help indicated therein and have not submitted it to any other college or university except the one specified in the contract."

³ If the application for the assessment of the dissertation is available, the doctoral committee must send a written statement of acceptance to SWISS TCM UNI within 2 weeks. Only after this has been submitted can the assessment of the dissertation take place.

11.2 Evaluation of the dissertation

¹ The dissertation must be accepted by the doctoral committee. Acceptance is a prerequisite for admission to the doctoral colloquium.

² Each member of the Doctoral Committee will individually review and evaluate the dissertation with a grade in accordance with the Study Regulations for Studies in the Bachelor's, Master's/Master's+



and Doctor of Science/PhD Degree Programs TCM, Item V. Performance Evaluation. After this evaluation, the dissertation is either accepted or rejected.

³ If the dissertation shows deficiencies that must and can be remedied, the dissertation may be returned to the doctoral student for revision twice, together with conditions. Said conditions will be stated in the "Dissertation appraisal"; The supervisor will check the conditions. The dissertation will not be published until all conditions have been fulfilled.

⁴ If the dissertation receives the grade "unsatisfactory" from a member of the doctoral committee, the thesis committee may request a new expert opinion in order to be able to finally decide on the acceptance or rejection of the dissertation.

⁵ If the dissertation receives grades from the members of the doctoral committee that differ by a whole grade, the doctoral committee must receive a further expert opinion before deciding on admission to the doctoral colloquium.

⁶ If all members of the doctoral committee approve the dissertation, it is considered accepted.

⁷ A revised dissertation will be treated as a first submission in the assessment.

⁸ If a revised dissertation is again graded "unsatisfactory" or "failed," this will result in ex-matriculation from the program.

⁹ If the doctoral committee detects fraud in the dissertation (e.g. if the dissertation was written by a third person, if citations were only partial or not identified, if research results were falsified, etc.) or if it detects serious deficiencies in the execution of the research work, the dissertation will be graded with a 1 or as "failed". Diplomas or titles already awarded will be revoked or withdrawn from the doctoral candidate if an act of fraud is detected at a later date.

¹⁰ The doctoral supervisor and the chairperson of the doctoral committee shall prepare the expert opinion.

¹¹ If the doctoral student finds any discrepancies in the application, the doctoral student must report them in writing to the administration within 30 days of submitting the application.

§12 Doctoral Colloquium

12.1 Conduct of the doctoral colloquium

¹ If the dissertation is accepted, the doctoral committee will simultaneously forward the "Admission to the Doctoral Colloquium" to the university administration. The doctoral colloquium must be taken within 6 months. If this period cannot be observed, a justified statement must be submitted to the doctoral committee. If the doctoral committee has good reasons, it can make an exception in individual cases.

² The purpose of the doctoral colloquium is, on the one hand, to enable the doctoral candidate to verbally present and discuss scientific problems; on the other hand, to prove that the dissertation and the scientific results discussed therein were actually prepared by the doctoral candidate himself/herself.

³ The doctoral colloquium is public and lasts 45 minutes. Upon application to the doctoral committee, the public may be excluded. It consists of a questioning by the examination committee and the presentation of the dissertation by the doctoral candidate.



⁴ The examination committee consists of the doctoral committee and at least one member of the department. At least 2 persons with doctoral rights must be present. Following the doctoral colloquium, the doctoral committee decides on the proposal for approval of the dissertation for the attention of the departmental assembly.

⁵ The presentation of the dissertation by the doctoral student comprises 3 parts:

^{5.1} the public presentation of the research results of the dissertation

^{5.2} the public discussion of the dissertation following the public presentation

^{5.3} the non-public discussion of the dissertation with the doctoral committee.

⁶ The discussions refer to the content, scientific aspects and processing of the research work as well as to teaching-related knowledge acquired during the study.

⁷ The examination protocol must be signed by all examiners. In said protocol, all improvements that need to be made to the dissertation are listed. Improvements not listed in the protocol are not allowed. Once all agreed upon improvements have been made to the dissertation, the dissertation must be submitted to the doctoral supervisor for review.

12.2 Assessment of the doctoral colloquium

¹ The doctoral colloquium is assessed with a grade and evaluated overall as "passed" or "failed".

² The overall grade of the dissertation is determined as follows:

^{2.1} the calculated grade average of the dissertation with double weighting

^{2.2} the grade of the doctoral colloquium.

³ In case of failure, the doctoral colloquium can be repeated once within 6 months.

⁴ Failure to pass the retake examination three times again will result in de-registration from the program.

IV. Doctorate

§13 Provisional doctorate and vows

¹ After the doctoral colloquium has been passed, the examination chair shall perform the provisional doctorate and take the candidate's vows.

² The doctoral formula is: "After you have passed the doctoral colloquium with the mark ... the SWISS TCM UNI grants you - subject to the fulfilment of the obligations still incumbent upon you - the dignity of Doctor of Science/PhD in TCM".

³ The pledge reads: "As Deputy principal, I call upon you to make the promise and pledge that you will always pursue scientific work honestly and responsibly, respect it as a serious task, and always act with conscientious thoroughness and impartial objectivity as your future activities place you in the service of science." The candidate replies, "I promise and vow to do so."

⁴ The provisional doctorate becomes a legally valid ordinary doctorate only after the publication of the dissertation - if necessary, with the changes prescribed in the examination protocol and the issuance of the doctoral certificate in accordance with §16 Promotion certificate and title. The provisional doctorate entitles the holder to use the title "Dr. tcm designatus/ designata" (abbreviated to Dr. tcm des.) or "PhD tcm designatus/ designata" (abbreviated to PhD tcm des.).



§14 Return of files and submission of the confirmation of having passed the doctoral colloquium

¹ If the doctoral student has successfully passed the doctoral colloquium, he/she will receive against signature the dissertation, a copy of the regulations for printing the dissertation, a diploma supplement, a certificate as well as a confirmation of having passed the doctoral colloquium, which contains the following information:

- 1.1 the title of the dissertation thesis
 - 1.2 ECTS credits earned in the course of study
 - 1.3 if applicable, details of the doctoral program completed.
- ² All other documents remain with SWISS TCM UNI.

§15 Printing and deposit copies

¹ Each dissertation must be submitted to SWISS TCM UNI within 12 months after the doctoral colloquium in the form and number determined by SWISS TCM UNI.

² An extension of the deadline may be granted in exceptional cases if a request for this is received by the SWISS TCM UNI University Management.

³ If the dissertation is not submitted to SWISS TCM UNI by the set deadline (see paras. 1 and 2), the requirements for the doctorate are deemed not to have been fulfilled and the doctoral student may not continue to use the title "Dr. tcm des." or PhD tcm des.

§16 Doctoral Certificate and Title

¹ If §14 File return and submission of the confirmation of the passed doctoral colloquium has been fulfilled, the ordinary doctorate comes into effect and the doctoral student receives a certificate of pro- motion from SWISS TCM UNI. Said certificate shall contain the following information:

- 1.1 the name of SWISS TCM UNI and of the acting rector
- 1.2 the name and signature of the head of the department at the time of issuance of the certificate
- 1.3 the name of the doctoral candidate
- 1.4 the academic degree awarded
- 1.5 the title of the dissertation
- 1.6 the date of the doctoral colloquium, which is considered the date of the doctoral degree
- 1.7 the predicate of the doctorate.

² The certificate is presented to the doctoral student no later than 6 weeks later. The doctoral student may now officially bear the academic title "Dr. tcm" or "PhD tcm".

§17 Honorary doctorate / Doctores honoris causa

¹ If a doctoral student completes his or her doctoral or PhD program with outstanding results, he or she may be awarded an honorary doctorate with the title "honoris causa" by SWISS TCM UNI. A



department head must submit an application with sufficient justification for this to the university management. The university management decides on the award.

² The University Management of SWISS TCM UNI may confer an honorary doctorate with the doctoral degree "honoris causa" on persons who have made a special contribution to the promotion of TCM.

§18 Dishonest conduct

¹ If SWISS TCM UNI has evidence that the doctoral student has taken the doctoral colloquium or the dissertation in a dishonest manner, SWISS TCM UNI shall decide whether the doctoral procedure shall be declared null and void. During this time, the doctoral procedure is interrupted and the doctoral candidate may comment on the charges.

² If SWISS TCM UNI determines that the doctoral candidate is guilty beyond reasonable doubt, the doctoral procedure shall be terminated and the doctoral degree shall be deemed to have been "failed".

³ If the doctoral student already holds the title "Dr. tcm" or "PhD tcm", SWISS TCM UNI is entitled to withdraw this title.

§19 Confidentiality

The exchange of scientific data and results between different institutes is important for the dissertation. In order to ensure that said knowledge does not reach third parties, the doctoral student is obliged to keep all data and results strictly confidential. The obligation to maintain confidentiality is lifted as soon as the dissertation has been published. Data and results that could have a negative impact on SWISS TCM UNI or other participating institutes may not be used. Likewise, individual data and results may not be published prematurely in order to ensure the right to protect the intellectual property of SWISS TCM UNI or other participating institutes.

V. Transitional and Final regulations, Become effective

§20 Transitional and final regulations

¹ The present document is binding for all doctoral students of SWISS TCM UNI.

² In cases of hardship, deviating regulations can be made by the university management or the university administration, as far as this lies within their area of competence.

³ The Executive Board of SWISS TCM UNI shall decide on matters that are not clarified in this document.

⁴ Complaints may be submitted in writing to the Appeals Commission of SWISS TCM UNI. Any scheduled deadlines must be observed.

§21 Become effective

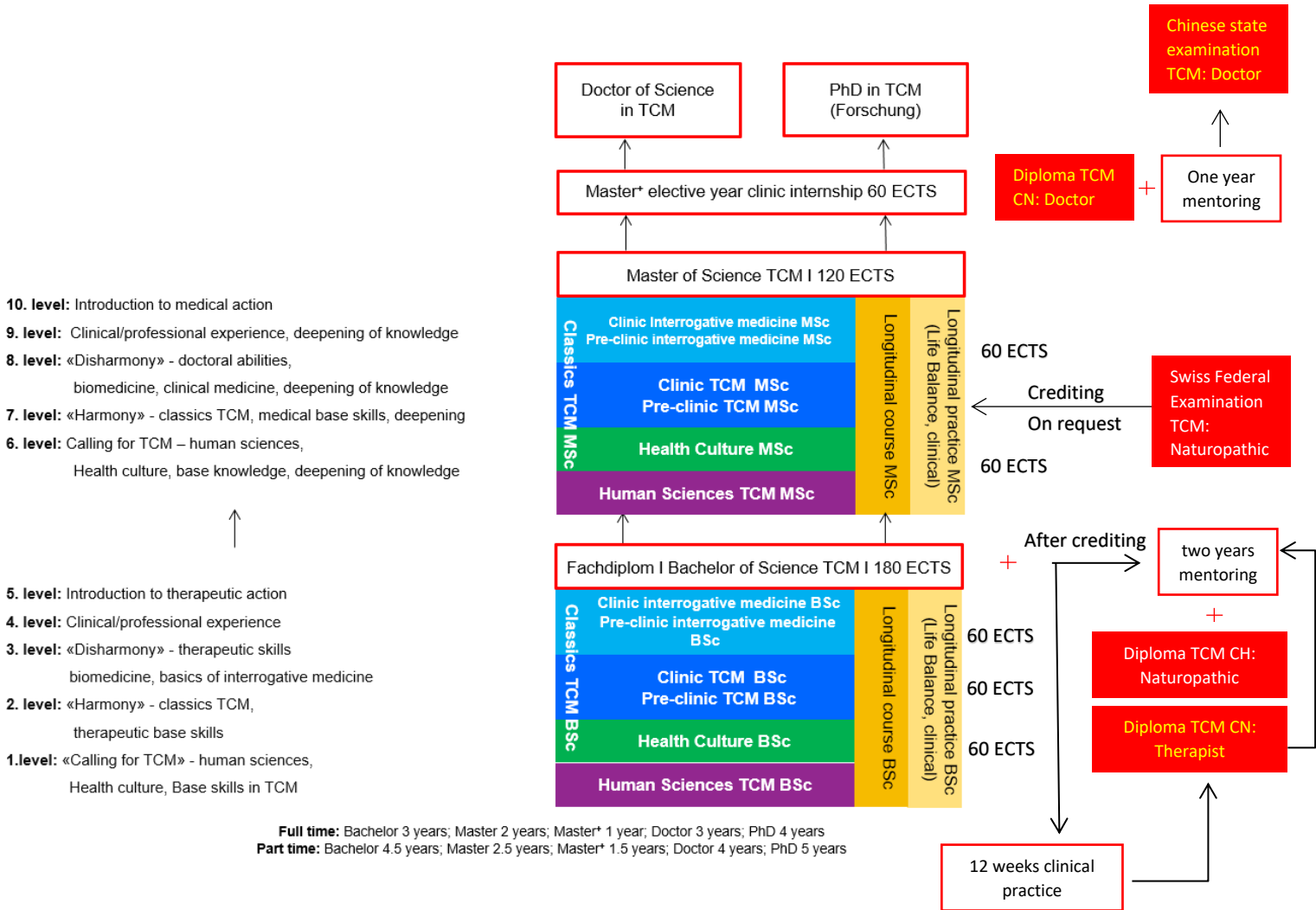
This document comes into force on 20.04.2022.

Management of the SWISS TCM UNI

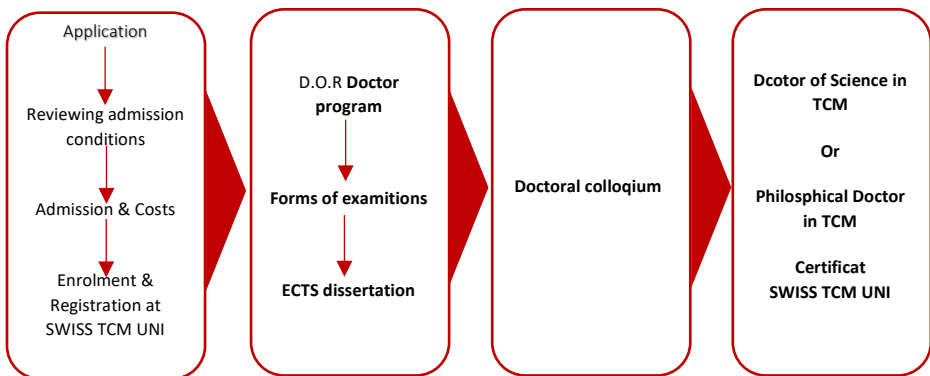


Appendix:

Curriculum study programs Bachelor, Master, Master+ and study program Doctor of Science/PhD TCM



Process of study programs



Registration deadline:

Spring semester until **1. January**
 Autumn semester until **1. Jul**



SWISS TCM UNI

Swiss university institute for traditional Chinese medicine
 Enrolment office
 Hauptstrasse 61
 CH-5330 Bad Zurzach, Switzerland
 info@tcmuni.ch



Study costs for Doctor of Science/PhD in TCM program

Fees	CHF
Study costs per semester*	4'900.00
Immatriculation and administration costs, without lectures and written modules	500.00
Absence of leave fee per semester	300.00
Application fee	50.00
First-time enrolment fee	350.00
Administration cost per semester	214.00
PhD colloquium	1200.00
Fee for retaking an exam per subject	150.00
Review of the examination decisions	150.00
Recourse fee per subject	1'500.00
Reminder fee	65.00

*Tuition fees are charged per semester. Invoicing takes place after submission of the enrolment list (beginning of August in the fall semester and beginning of February in the spring semester).

For information on cancellations and rebooking, see General Terms and Conditions SWISS TCM UNI, point V. Cancellation and rebooking. For information on late payments and reminders, see General Terms and Conditions SWISS TCM UNI, §3.5 Late payments and reminders.



Request for evaluation of dissertation

First name: **Last name(s):**

Matric number:

Human Science

Health Culture

History and literature

Tuina acupressure

Acupuncture

TCM Medicine

Internal medicine

Gynecology

Yangshen and Rehabilitation

Start of doctoral thesis (month/year)

A **dissertation agreement** must be submitted with the start of the doctoral thesis. If this has not yet been done, please submit it immediately.

Enrolment requirement from the beginning of the doctoral thesis until the completion of the doctorate:

Proof of enrolment current semester

I confirm that I will remain enrolled until the completion of the doctoral process.

Mandatory information, to be checked by doctoral student

Overview of the meeting logs of the doctoral committee

Signature of the doctoral committee at the meeting minutes of the doctoral committee

Surname, first name(s) of doctoral candidate(s)

Dissertation title identical with dissertation title page (letter-by-letter)

Dissertation supervisor incl. academic title

Start of dissertation (month/year)

If publication with shared first authorship: does the scope of the scientific work justify shared first authorship, and how does the doctoral candidate's contribution document the ability to gain new knowledge (referring to structured accompanying text)? The shared first authorship must be justified by the scope of the study.

Expert opinion on the dissertation, from which the suitability as a doctoral dissertation

Recommendation for acceptance of the dissertation



- Dissertation printed (A4, no spiral binding!)**
- PDF of the dissertation** sent by e-mail to dokorat@tcmuni.ch on(date)
- In case of publication: peer-review report incl. all response letters as a PDF-file sent by e-mail to dokorat@tcmuni.ch on (dates)

Dissertation components:

- Title page** of the dissertation
- Contact doctoral committee and doctoral supervisor match the current website of SWISS TCM UNI.
- First and last name of principal, Head of Department and Doctoral Supervisor **incl. academic title are correct.**
- Table of contents** matches the thesis (title, subtitle and page numbers).
- Reference to dissertation forms**, see for details: Order on dissertation forms.
- In the case of shared first authorship - regardless of where the doctoral student is mentioned - doctoral students write a structured accompanying text of approx. 1,000 words about the project or publication and supplement this with an explanation of their own performance. The shared first authorship must be justified by the scope of the study.
- Curriculum Vitae in short form**
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